

Overview and Scrutiny Committee

26 March 2013

Future Reviews and Report Tracker

Stour Centre Refurbishment.

Since the last meeting the Acting Leader, in discussion with the Chief Executive and Head of Project and Cultural services, has decided that a Task Group will be set up to consider the Stour Centre Refurbishment.

O&S will not therefore be receiving a report at this time.

April

- Presentation from Stour Valley Arts: “Stour Valley Arts – investing in Ashford”
- Community Safety Partnership – update
- Code of conduct for charity street collections

May - New Municipal Year

- O&S annual report
- ABC Business Plan quarterly performance report – Q4

Year Plan 2012/13

Month	items	Task Group
May	<ul style="list-style-type: none"> • O&S annual report. • Membership of Budget Scrutiny Task Group 	
June	Sickness & Absenteeism annual report.	
July	<ul style="list-style-type: none"> • ABC Business Plan quarterly performance report. • Shared space 3 year post implementation report. 	
August	Cancelled	
September	<ul style="list-style-type: none"> • Post Mayoralty review – update on effect of changes. • Apprentices 	BSTG meeting
October	<ul style="list-style-type: none"> • ABC Business Plan quarterly performance report • Transportation costs • Listed Buildings 	
November	Cancelled	
December	Cancelled	Scrutiny of Council's draft 2013/14 budget – Budget Scrutiny TG meetings
January	<ul style="list-style-type: none"> • Report of Budget Scrutiny Task Group • Briefing on Welfare Reform 	Budget Scrutiny TG meetings
February	<ul style="list-style-type: none"> • Presentation from Ashford Clinical Commissioning Group re Health Care Provision in Ashford Borough • Stour Centre – Biomass/CHP review 	
March	<ul style="list-style-type: none"> • Update report on Communications • ABC Business Plan quarterly performance report 	
April	<ul style="list-style-type: none"> • Presentation from Stour Valley Arts • Community Safety Partnership – update • Code of conduct for charity street collections 	

O&S Committee – Report Tracker – Current position

Minute No.	Report Title	Officer	Date due	Current position	Recommended action
299/10/06	Stour Centre	Head of Cultural & Project Services	TBC – after completion of claim work	Work ongoing	Await completion of claim work.
62/06/11	Housing Strategy Action Plan Monitoring Report	Head of Housing /Housing Strategy Officer		Housing Strategy under review. New Strategy/Action Plan not yet in place. Monitoring will recommence One year after adoption of new Strategy.	Timetable for one year after adoption of new Strategy.
432/03/11	Annual Review of Homelessness Strategy	Head of Housing		The Homelessness Strategy to be included in the Housing Strategy in future.	
61/06/12	Sickness and Absenteeism – annual report	Head of Personnel & development	June 2013		Timetable for June each year.
14/05/12	Overview and Scrutiny Annual Report	Senior Scrutiny Officer	May/June 2013		Timetable for May/June each year
197/10/11	Community Safety Partnership – update	Licensing and Community Safety Manager	October 2012	Deferred to March 2013.	On April 2013 agenda
142/09/12	3 year review of Mayoralty		Sept 2015		
312/01/12	Street Markets	Licensing and Community Safety Manager		O&S may wish to review once report has been to Cabinet	Await report to Cabinet

389/03/12	Update report on Communications	Communications & Marketing Manager; Head of Business Change & Technology	February 2013		On March Agenda
429/04/12	Presentation by Stour Valley Arts	Stour Valley Arts, Arts & Cultural Industries Manager	April 2013	Deferred to spring 2013	On April 2013 agenda
429/04/12	Update on Stour Valley Arts agreement	Stour Valley Arts, Arts & Cultural Industries Manager	TBA		
431/04/12	ABC Business Plan performance report – quarter 3 2012/13	Policy & Performance Officer	Feb/May/Aug/Nov	Deferred to March 2013.	
62/06/12	Sports & Leisure		TBA		
304/01/13	Code of conduct for charity street collections	Licensing and Community Safety Manager	April 2013		
303/01/13	Review of 'Best Services resources allow' activity	TBA	TBA		
347/02/13	Refurbishment of the Stour Centre	Arts and cultural industries Manager/ Head of Cultural & Project Services			

Low Priority & other proposed reports

	Report Title	Officer	Date due	Current position	Recommended action
57/06/08 199/10/11	Recycling and the Blue box scheme	Head of Environmental Services	TBC	To be considered when procurement process completed and new contract in operation.	
135/08/08	Cultural strategy.	Head of Cultural & Project Services			
291/12/08	The effectiveness of a single O&S committee		TBA		